

Veteran Checklist

Complete the following checklist if you are an active-duty, honorably discharged or retired (up to 15 years post-retirement) member of a Uniformed Service (Marine Corps, Navy, Army, Air Force, Coast Guard, Space Force or National Guard) and intend on applying to Dyersburg State Community College (DSCC).

DSCC Application Process

- Create a Login ID and PIN, and fill out the free [online application](#).
- Send an official copy of all high school and college transcripts, including military/Joint Service (JST) transcripts, to DSCC.
 - Visit [JST](#) to order military transcripts.
- Submit an official ACT/SAT score if you are under 21 years of age. If you do not have either/or, sign up to take the [ACCUPLACER](#) test.

Financial Aid Process

- Complete the [FAFSA](#). The FAFSA must be filled out **ANNUALLY** in order to receive financial aid.
 - Review DSCC's [financial aid webpage](#) for more information.

VA Benefits Process

- Create or log in to your [benefits account](#).
- Request your Certificate of Eligibility (COE).
- Request your Report of Separation (DD214-Member4) or Notice of Basic Eligibility (DD Form 2384).
- **TO TRANSFER BENEFITS TO A SPOUSE OR DEPENDENTS**
 - Visit the [Department of Defense Transferability of Education Benefits](#) (TEB).
 - Choose "edit" for any family member listed who you wish to transfer your benefits.
 - Choose the start/end dates AND the estimated number of months benefits will be used.
 - Indicate you understand your actions and submit.
 - Visit TEB to track the status of your transfer request. The date and status will appear in the upper left corner after approval.

Using Benefits at DSCC

- Submit your COE. **THIS IS A REQUIREMENT FOR CERTIFICATION.**
 - Any registered classes will not be paid for by the VA without certification.
- Submit a copy of your DD214-Member4 or NOBE.
- Submit a completed [VA Entrance Counseling form](#).
- Complete and submit the [Enrollment Agreement and Acceptance of Responsibilities](#).
- Meet with your advisor to develop a plan towards graduation and register for classes during a designated orientation day or a scheduled meeting.
 - In order for the VA to pay for classes, designate a program of study which will lead to an Associate of Arts, Science, or Applied Science degree or eligible certificate listed in the DSCC catalog.
- **TRANSFER STUDENTS ONLY**
 - Fill out and submit the Request for Change of Program or Place of Training ([VA Form 22-1995](#)).
- **CHAPTERS 30, 33, 1606, 1607, and VRAP ONLY**
 - You must call verify enrollment on or after the last day of **each** month to confirm you are still attending classes.
 - For additional information, visit [Veterans Education Benefits - How to Apply | www.dsc.edu](#).